

















Resume

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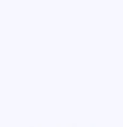
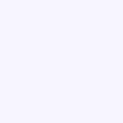






























EDUCATION AND SKILLS

- **Bidding & Estimating:**
Respond to RFPs / RFIs / RFQs / IFBs. Prepare estimates, propose de-sign/build selections, GMP, or LS price packages with options to work as GC or CM within client's budgets and requirements as per bidding documents, plans, and specifications.
- **AIA-Contract:**
Prepare AIA contract documents with detailed scope of work, itemized trade breakdown, project schedule, payment terms, cash flow chart, and insurance certificates as required by the lending institutions and other stakeholders.
- **Purchasing & Sub-Contracting :**
Prepare bid documents for subcontractors, material vendors, equipment suppliers, and service providers. Negotiate prices to ensure that job costs remain within budget estimates.
- **Work Permits:**
Obtain all required permits from various agencies including the Department of Building, Department of Transportation, Department of Environmental Protection and Fire Department submit site safety plans for approval.
- **Shop Drawings & Submittals:**
Collect, review, and submit shop drawings and submittals of all trades to the project architects/engineers for approval. Maintain record of these approvals on digital and hard copy file formats.
- **Mobilization & Site Offices:**
Secure the worksite with fence, gate, and lock-sets. Provide site office cabin, tool container, toilet, mark crane location, material hoists, utilities, and water. Clean and grade the site. Install signs for project info and permit sign boards, as well as 'Hard Hat Area,' 'No Smoking,' as required by Fire Department. Post, keep, and maintain all required project permits including federal, state, city, OSHA, Labor Dept. posters, notices, notifications, approved building plans, site safety plans, noise mitigation plans, sign-in sheets, and log books at the job-site.
- **Pre-Construction Meetings:**
Meet with all impacted stakeholders including the owner, lender, construction manager (C.M.), project architect (RA), structural engineers (PEs), MEP engineers, surveyors, and all subcontractors to establish the communication procedure and review all the permits, OSHA guidelines, site safety and noise mitigation plans, shop drawings & submittals, and the project schedule. Verify the surveyor's bench mark for footings, setbacks, and property lines. Finalize the list of controlled inspections and notifications, as well as review crane, scaffold-ing, rigging, and hoist locations.
- **Operations & Communications:**
Execute, control, and monitor project operations. Communicate with all team players to ensure resources are properly utilized to achieve milestone completion in a timely manner within the estimated cost, and without compromising the quality of work.
- **Risk Management & Insurance:**
Comply with all OSHA, site safety plans, fire, DOB, DEP and DOT's rules/regulations to prevent fire, theft, vandalism, injury, and property loss with special emphasis on trip hazards and fall protection. Maintain and ensure that all entities involved and engaged have the proper insurance including, general commercial liability, auto, worker's compensation and disability as required by local agencies and lending institutions.
- **Jobsite Meetings & Walkthroughs:**
Meet with owners, architects/engineers, and other stakeholders including subcontractors to show the progress of work and record any scope changes (if any). Negotiate and submit scope and time change order proposals to the project architect, owners, and other stakeholders including preparing monthly pencil requisitions for approval with itemized breakdown of each line item for payment.
- **Close out:**
Completing work as per punch list items, labeling and tagging of equipment, walkways, floors, user training, and additional signage. Hand off keys and finalized project documents including all control inspections, sign offs, Certificate of Occupancy, warranties and guarantees of all equipment and appliances.
- **Job Costing, Bookkeeping, & Record Management:**
Conduct job costing in Quickbooks. Maintain electronic and hard copies of all project documents including warranties / guarantees, contracts, sub contracts, approved plans, as built drawings, shop drawings, submittals, scope changes, change orders, permits, notifications, schedules, weekly reports, safety inspections, control inspections, roughing & final sign offs, certificate of occupancies, job photos, log books, sign-in sheets, cash receipts, payment records, invoices, work orders, purchase orders, citations, summons, and tickets of each job separately for business decisions, lesson learned, and training purposes including compliance of the accounting requirements.

CERTIFICATION AND AFFILIATIONS

DMM Developers/HDB Construction, LLC, is a licensed, insured, bonded and experienced full service general contractor. Whether your project is a retail build out or a new building, our services and expertise will meet your requirements.

- 01 **Approved Contractor for Church's Chicken Franchise Licensed**
- 02 **Approved Contractor for My EyeLab Franchise Licensed**
- 03 **Approved Contractor for Hilton Franchise Licensed**
- 04 **Approved Contractor for IHG, Intercontinental Hotel Group, Franchise Licensed**
- 05 **Approved Contractor for F45 Training Center Franchise Licensed**
- 06 **Approved Contractor for Arby's Franchise Licensed**
- 07 **Approved contractor for Tetra Tech completion guaranty general contractor**
- 08 **Intercontinental Hotel Group Franchise Member of AAHOA Member of the City of Carrollton's Commercial Development Board Member of the city of Carrollton Chamber of Commerce**

- **Grand Prairie Town Homes**
Complete ground up residential townhouse 14 units.
- **8 TownHomes; Dallas** Complete ground up 5,00 sf C-Store.
18,000 sf Luxury TownHomes complete ground up 8 units
- **Residence; Desoto**
Complete ground up residential house 3,000 sf.
- **F45 Training Center; Richardson**
Complete finish out of F45 franchise.
- **Clinic; Frisco**
Complete finish out of doctors office
- **Medical Center; Mckinney**
Complete maintenance work.
- **Nam Nguyen Shopping Center; Arlington**
Complete finish out of 5,000 sf shopping center.
- **Marriott Fairfield**
Complete Turn Key Marriott Fairfield
- **Storage; Glenn Heights**
Extension of the storage building in the existing shopping center.
- **Candlewood Suites; Independence, MO**
Ground up construction as per plan. Complete underground utility work, dirt work, piers, slab, parking lot. 4 story building framing work, roof work, complete electric, plumbing, HVAC, fire sprinklers work, fire alarm, carpet work tile work, sheet rock, tape and bed, paint, drop ceiling tiles, mill work, swimming pool building a swimming pool, elevators ottis, landscaping, furniture installation, automatic doors, and complete job start to open.
- **Medical Clinic; Dallas**
Clinic 3000 sf in Dallas Texas
- **DPM Clinic**
4000 sf Complete design construction.
- **Urgent Care Clinic; Plano**
Complete design build construction of urgent care clinic in Plano Texas.
- **Texaco Gas Station; Carrollton**
Gas Station with Church's Chicken Complete Design and Construction Approved From the Franchisor Located in Carrollton TX.
- **Kwik Wash Laundromat**
Worked with clients relative previously and was recommended. Structure was a single level tilt wall construction with flat roof. Completed tenant build out of 3 tenant lease spaces. Completed projection time and on budget.
- **Benny's Gas Station and Laundromat**
We were awarded the contract for the rehab expansions of Benny's Mart. Projects consisted of remodeling existing structure and expanding to add usable space for a Laundromat. We completed the remodel and expansion and complete the tenant build out.
- **Holiday Inn Express**
Received contract for 82 Unit 4 level structure located in Lubbock TX. Project is reinforced concrete slab wood structure with pitched roof with asphalt shingles.
- **Alphagraphics Franchise**
Store Franchise Out Complete Design and Building per Franchise Prototype.
- **Ritz Cleaners**
2000 SF Complete Finish Out Located in Flower Mound TX.
- **Walia Food Mart; Dallas**
Complete ground up 5,00 sf C-Store.
- **LakeShore Plaza; Little Elm**
Complete ground up 10,000 sf shopping center. Complete 5,000 sf day care center
- **Mary Town Homes Duplex; Carrollton**
Complete ground up duplex 5,000 sf.
- **My EyeLab; Irving**
Complete finish out of My EyeLab Lab.
- **Fort Worth**
Complete ground up residential house 4,000 sf
- **Wallis State Bank; Dallas**
Complete maintenance work.
- **Dentist Office; Carrollton**
Complete dentist office design build in Carrollton Texas.
- **Pain Management Clinic; Mckinney**
Complete design build pain management clinic.
- **Medical Clinic; Lewisville**
Complete 4000 sf Medical Office Lewisville Texas
- **Homewood Suites; Topeka, Kansas**
Complete Hilton brand as per plan. Complete underground utility work, dirt work, piers, slab, parking lot. 4 story building framing work, roof work, complete electric, plumbing, HVA, fire sprinklers work, fire alarm, carpet work tile work, sheet rock, tape and bed, paint, drop ceiling tiles, mill work, swimming pool building a swimming pool, elevators ottis, landscaping, furniture installation, automatic doors, and complete job start to open.
- **Skilled Nursing and Doctors Clinic; Frisco**
Over 30,000 sf building finish out, face lift the building, multiple doctors clinic finish out.
- **Residence**
Complete ground up residential 6,900 sf
- **Arby's Franchise Restaurant**
2000 SF with Drive Thru Complete Design Build Construction.
- **Amigo's Shopping Center**
Worked with client on Design and was awarded construction contract. Project consisted of 10,300 sq ft single level tilt wall construction with flat roof. Completed tenant build out of 6 tenant lease spaces. Completed project 2 months early and on budget.
- **KP Shopping Center**
We were awarded contract for construction of a 7800 sq ft single level tilt wall construction with flat roof shopping center. Completed project on budget.
- **Sleep Inn**
Client was pleased with performance on Holiday Inn Express in Lubbock TX and award contract for construction of 62 unit 3 level structure in Lubbock TX. Project Consists of a reinforced concrete slab wood structure with a pitched roof with asphalt shingles.
- **Ritz Carrollton Shopping Center**
With 6 Lease Spaces Complete Finish out Dry Cleaning and Laundry Plant, Villa Mediterranean Restaurant, Pizza to Go Restaurant, design Construction 10,000 SF Located in Carrollton TX
- **Ritz Wash & Dry And Shopping Center**
7000 SF Laundromat 4500 with over 120 equipment an with kitchen Inside Located in Dallas TX.
- **CK DFW Shopping Center**
Complete finish out 5,000 sf shopping center.